



A TRADITION OF EXCELLENCE

SCHOOL DISTRICT OF ABBOTSFORD

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To: Registrar and/or Counselor Department

From: School District of Abbotsford Guidance Department

Re: Transcript Conversion
Policy 343.4-F

Annually, the Counseling Department of Abbotsford High School receives several dozen transcripts from students who transfer into our high school. Obviously, these students transfer from institutions that represent a wide range of curricular choices. Our counselor has the responsibility of interpreting each transcript for the new student.

- Abbotsford High School uses a 4.000 grading scale.
- We do not have any courses that receive weighted grades.
- We do have several courses that are one quarter or one half credit due to the frequency of class time throughout the normal school day.
- Advance Placement courses are offered via distance learning but the students do not receive weighted grades for these courses.
- All classes are included in the determination of a student's grade point average (GPA).

It is our practice to convert all grades on the new student transcript according to the above guidelines. If a grade for an honors course is listed as a B, we will interpret the grade as a B on our new transcript. For example, at your school, this grade may be worth 4.000 grade points due to a grade weight policy. At Abbotsford, we will interpret this grade to be worth 3.000 grade points.

Our guidance counselor will review each transcript conversion with these factors in mind, and provide a copy of these calculations in the student's permanent file.

Thank you.

PC: Transfer Student File